

**S E C R E T**

**OFFICE OF TRAINING**

**NOTICE**  
**NO. 30-60**

**27 December 1960**

**SUBJECT: Relocation of Office within OTR**

**1. Effective 22 December, new locations of offices within OTR will be as follows:**

**The Instructional Services Branch - Room 1-22 Quarters Eye  
(including MPU)**

**The Budget and Fiscal Branch - Room 202 Barton Hall**

**The Registrar Staff -**

**25X1A Registrar - Room 2020 Barton Hall**

**25X1A Admissions & Information Branch - Room 2012 Barton Hall**

**25X1A External Training Branch - Room 2019 Barton Hall**

**All Registrar's mail should be addressed to Room 2020.**

**2. All telephone extensions will remain the same.**

**25X1A**

**MATTHEW BAIRD**  
**Director of Training**

**Distribution:**  
**OTR - Key 1-C**

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**This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.**